

**TERN BAY HOMEOWNERS ASSOCIATION INC**  
**545 Pinellas Bayway S., Tierra Verde, Fl. 33715**  
Visit our website at: [www.ternbay.com](http://www.ternbay.com)  
email: [manager@ternbay.com](mailto:manager@ternbay.com)

**APPLICATION FOR SALE or TRANSFER**

TBHA is a deed-restricted development. Everyone owning or residing at Tern Bay is subject to the governing documents of the association. In order to ensure that all parties are appropriately informed and to promote compliance with these documents, the board of directors has instituted this Sale/Transfer Application which must be submitted to the board before TBHA will sign off or release documents required for closing.

PROCESSING FEE - \$100.00 Per person listed on deed (Must be attached)

Name of Seller/Owner \_\_\_\_\_ UNIT NO. \_\_\_\_\_

I hereby notify my intent to SELL/TRANSFER my unit to:

Buyers Name (s) \_\_\_\_\_ Tel. \_\_\_\_\_

Signature of Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

Proposed Closing Date \_\_\_\_\_

Real Estate Co./Agent \_\_\_\_\_ Tel \_\_\_\_\_

Title Ins. Co. \_\_\_\_\_ Tel. \_\_\_\_\_

Purchaser Mortgage Co. \_\_\_\_\_ Tel \_\_\_\_\_

**PURCHASER'S STATEMENT**

I intend to purchase unit # \_\_\_\_\_, of TERNBAY TOWNHOMES, located at  
545 Pinellas Bayway, Tierra Verde, Fl. 33715.

Number of adults to occupy unit \_\_\_\_\_ Number of children to occupy unit \_\_\_\_\_.

I plan to: be a permanent resident \_\_\_\_\_, part time resident \_\_\_\_\_, rent my unit \_\_\_\_\_.

The seller has made available to me Association documents, including the Master Covenant, By-Laws, Rules and Regulations as they pertain to the above unit and the community.

I hereby agree for myself and on behalf of all persons who may occupy the unit that I (we) will abide by all of the restrictions contained in the Master Covenant, By-Laws, rules and regulations of TBHA INC. and any future restrictions lawfully imposed by the Board of Directors.

I am aware that the Association has certain restrictions concerning pets. We do/do not have a pet(s) Description of all pet(s) \_\_\_\_\_.

I understand that any lease is restricted to a one-year minimum term.

I understand that a monthly maintenance fee of \$ \_\_\_\_\_ is due on the 1<sup>st</sup> of each month and that a \$50.00 late fee will be imposed if payment is not received by the 10<sup>th</sup>. Checks made payable to Tern Bay.

Send to: TABS  
8821 MLK Street North  
St. Petersburg, FL 33702

Purchaser is subject to a background check. A second application may be required for this purpose.

Purchaser Signature \_\_\_\_\_ Witness Signature \_\_\_\_\_

Print name \_\_\_\_\_ Print name \_\_\_\_\_

Co-Purchaser Signature \_\_\_\_\_ Print name \_\_\_\_\_

\_\_\_\_\_  
Signature of TBHA Board Member  
Corporate Seal Required for Approval.

\_\_\_\_\_  
Board Member's Name and Title (print)  
Rev. 0916pd

**Application for TERN BAY HOA** Phone 727-528-8633 Fax 727-528-8644 Unit # \_\_\_\_\_  
**Unmarried Co-Applicants Fill Out A Separate Application. Do not leave any blank spaces. Please use black ink**

Name \_\_\_\_\_ SS# \_\_\_\_\_ - - - - - DOB \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First MI Jr. Sr., Prior

Spouse \_\_\_\_\_ SS# \_\_\_\_\_ - - - - - DOB \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First MI Maiden

Drivers License # \_\_\_\_\_ St. \_\_\_\_\_ Spouse's Drivers License # \_\_\_\_\_ St. \_\_\_\_\_

Other \_\_\_\_\_ - - - - -  
Name Relationship Age SS# Name Relationship Age SS#

Occupants \_\_\_\_\_ - - - - -  
Name Relationship Age SS# Name Relationship Age SS#

Pets: Number \_\_\_\_\_ Type \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Age \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Why Moving? \_\_\_\_\_

Present Address \_\_\_\_\_  
Street Apt. # City State Zip Code

Present Landlord/  
Mortgage Holder \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Length of Residence: \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Monthly Rent/Mortgage \$ \_\_\_\_\_ Mortgage Acct. # \_\_\_\_\_  
Mo. Yr. Mo. Yr.

Previous Address \_\_\_\_\_  
Street Apt. # City State Zip Code

Previous Landlord/  
Mortgage Holder \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Length of Residence: \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Monthly Rent/Mortgage \$ \_\_\_\_\_ Mortgage Acct. # \_\_\_\_\_  
Mo. Yr. Mo. Yr.

Present  
Employer \_\_\_\_\_ City & St. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Income \_\_\_\_\_ Per \_\_\_\_\_ Mgr. \_\_\_\_\_  
Mo. Yr. Mo. Yr.

Previous  
Employer \_\_\_\_\_ City & St. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Income \_\_\_\_\_ Per \_\_\_\_\_ Mgr. \_\_\_\_\_  
Mo. Yr. Mo. Yr.

Spouse Present  
Employer \_\_\_\_\_ City & St. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Income \_\_\_\_\_ Per \_\_\_\_\_ Mgr. \_\_\_\_\_  
Mo. Yr. Mo. Yr.

In Case of  
Emergency Notify \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Name Relationship Address Phone Number

Have you ever had an eviction filed or left owing money to an owner or landlord? Applicant: Yes \_\_\_ No \_\_\_ Spouse: Yes \_\_\_ No \_\_\_

Have you applied for residency in the past 2 years, but did not move in? Applicant: Yes \_\_\_ No \_\_\_ Spouse: Yes \_\_\_ No \_\_\_

Have you ever had adjudication withheld or been convicted of crime? Applicant: Yes \_\_\_ No \_\_\_ Spouse: Yes \_\_\_ No \_\_\_  
**If you have answered yes to any of the above questions please explain the circumstances regarding the situation on back of this sheet.**

**AUTHORIZATION OF RELEASE OF INFORMATION** Applicant(s) represents that all of the above information and statements on the application for rental are true and complete, and hereby authorizes an investigative consumer report including, but not limited to, residential history (rental or mortgage), employment history, criminal history records, court records, and credit records. This application must be signed before it can be processed by management Applicant acknowledges that false or omitted information herein may constitute grounds for rejection of this application, termination of right of occupancy, and/or forfeiture of fees or deposits and may constitute a criminal offense under the laws of this State.

**NON-REFUNDABLE APPLICATION FEE** - Applicant(s) agree to pay \$ 100.00 for a non-refundable application processing fee.

**RESERVATION FEE AGREEMENT** - Applicant has paid a "reservation fee" of \$ \_\_\_\_\_ in consideration of taking the dwelling unit off the market while considering the approval of this application. If applicant(s) is approved and the contemplated lease is entered into, then on the day of move in the fee will be credited towards payment of the security deposit amount of \$ \_\_\_\_\_. If the applicant(s) is approved but fails to promptly enter into the contemplated lease or fails to move in on the agreed upon date, the reservation fee will be retained by owner as liquidated damages. The reservation fee will only be refunded if the applicants cancel this application with written notice within \_\_\_\_\_ hours, or if application is not approved; refunds will be sent via mail within 30 days of cancellation. This application is preliminary only and does not obligate owner or owner's agent to execute a lease or deliver possession of the proposed premises. No oral agreements have been made.

Applicant's Signature

Date

Spouse's Signature

Date